

CHAPTER 54-07-06.1
MEDICATION ASSISTANT PROGRAM I REQUIREMENTS

Section

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54-07-06.1-01. Medication assistant program I. The medication assistant program I is applicable to settings in which a licensed nurse is not regularly scheduled and provides direct or indirect supervision. The medication assistant program I consists of the theoretical concepts of medication administration and supervised clinical administration of medication. The curriculum must meet the requirements established by the board and include, at a minimum:

1. Course objectives described in terms of student outcome competencies, including the following:
 - a. Utilize the principles of safety in the administration of medication;
 - b. Define terms related to the administration of medications;
 - c. Correctly interpret abbreviations commonly used in administration of medications;
 - d. Keep accurate records; and
 - e. Identify legal parameters of the medication assistant role.
2. Medication assistant program I students must complete the clinical portion of the medication assistant program within six months of completion of the theory portion. Failure to do so will render the individual ineligible to administer medications.
3. A passing score of eighty-five percent is required on the theory test with an opportunity to retake the test one time. If a student fails on retake, additional instruction is required before further testing is allowed.
4. Medication assistant program I students shall demonstrate satisfactory performance of medication administration as evidenced by satisfactory completion of the clinical skills checklist.
5. During the clinical learning experience, the licensed nurse shall:
 - a. Provide direct over-the-shoulder supervision with initial medication pass;

- b. Observe and evaluate the student's performance until a ninety percent performance standard on the clinical skills checklist is obtained; and
 - c. Decrease the amount of supervision only when the student demonstrates the ninety percent performance standard.
6. Medication assistant program coordinators are required to submit to the board office, within two weeks of completion of a course, a list of students completing the medication assistant program. The list must contain the name, address, and social security number of the student; the name and qualifications of the faculty; the clinical facility or employer and address; and facility clinical coordinator of each student who successfully completes the course.
7. A certificate must be awarded to a person who has successfully completed the medication assistant program I. The certificate must include the name and location of the institution, course title, date of completion, full name of the person who completed the program, signature of the program coordinator, and date the certificate was awarded.
8. Medication assistant programs shall maintain records that are available for a period of seven years. These records must include:
- a. Program records.
 - (1) Curriculum; and
 - (2) Evaluation tools for student performance, both theory and clinical.
 - b. Student records.
 - (1) Course start and completion date;
 - (2) Clinical skills checklist;
 - (3) Examination scores; and
 - (4) Copy of certificate of successful completion.
9. Medication assistant programs must be approved by the board every four years.

Medication assistant programs I conducted prior to August 1, 1997, in North Dakota service settings will have twenty-four calendar months to meet the requirements of this chapter.

History: Effective May 1, 1999; amended effective April 1, 2004.

General Authority: NDCC 43-12.1-08

Law Implemented: NDCC 43-12.1-08(1)

54-07-06.1-02. Instructor requirements. The registered nurse is responsible for the development of the theory, laboratory component, and supervision of the program. All medication administration as a part of the clinical learning experience must be supervised by a licensed nurse.

History: Effective May 1, 1999.

General Authority: NDCC 43-12.1-08

Law Implemented: NDCC 43-12.1-08(1)

54-07-06.1-03. Curriculum. The medication assistant program I curriculum for delegated medication administration must include:

1. Medication concepts:
 - a. Terminology and standardized abbreviations;
 - b. Classification of medications;
 - c. Generic and trade names;
 - d. Dosage, range, and action;
 - e. Side effects;
 - f. Medication routes; and
 - g. References and sources of information.
2. Roles, responsibilities, legal aspects, and limitations of medication assistant I and licensed nurse:
 - a. Scope of duties for a medication assistant I;
 - b. Licensed nurse responsibilities in relationship to a medication assistant I;
 - c. Client rights, including the right to refuse medication;
 - d. Laws related to medication administration; and

- e. Knowledge of organization policy related to medication administration.
- 3. Methods for medication packaging.
- 4. Storage and disposal of medication.
- 5. Administering and charting medications:
 - a. Preparation and administration of medications;
 - b. Safety and six rights;
 - c. Use of medication administration record to:
 - (1) Administer medications; and
 - (2) Documentation of medication administration;
 - d. Prevention of medication errors; and
 - e. Causes and reporting of medication errors.
- 6. Standard precautions for infection control.
- 7. An overview of the major classes of medications related to body systems.
- 8. Additional instruction must include those categories of medications relevant to the health care setting where the medication assistant will be employed.
- 9. Clinical instruction for the purpose of demonstration of medication administration and evaluation of individual competence.

History: Effective May 1, 1999; amended effective April 1, 2004; July 1, 2008.

General Authority: NDCC 43-12.1-08

Law Implemented: NDCC 43-12.1-08(1)